

**OFFICE OF DEPUTY ADMINISTRATOR ZAKAT (M&E)**  
**GUJRAT DIVISION, GUJRAT.**  
**TENDER NOTICE**

Sealed Tenders are invited from the NTN/GST/ registered well reputed Firms / General Order Suppliers for purchase of ‘**Furniture & Fixture and Plant & Machinery items**’ for office of Deputy Administrator Zakat (M&E), Gujrat Division, Gujrat.

Sr. No.	Name of Tender	Estimated Budget	Tender Fee	Date & Time of Submission of Tender	Date & Time for Opening of Tender
1.	Furniture & Fixture	Rs. 500,000/-	Rs.500/-	15-05.2023 11.00 A.M.	15-05.2023 11.30 A.M
2.	Plant & Machinery	Rs.600,000/-			
Total		Rs1100,000/-			

1. The detail of items / Tender documents (terms and conditions etc.) can be obtained on the written request along-with copy of CNIC from the day of publishing of Tender Notice at PPRA website, on payment of tender fee receipt of Rs. 500/- (Non-refundable being the tender fee) from O/o Deputy Administrator Zakat (M&E), Gujrat Division Gujrat, Rehman Shaheed Road, Mohallah Nizamabad, Shadman Colony, near Service Shoe Factory, Gujrat on any working day during office hours. A copy of bidding documents is also available for information on the website of Punjab Procurement Regulatory Authority i.e. [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk); and website of Zakat & Ushr Department [www.zakat.punjab.gov.pk](http://www.zakat.punjab.gov.pk). Any tender received after specified time will not be entertained. Tenders will be opened according to the schedule given above in presence of bidders or their authorized representatives who choose to attend at the time of opening;
2. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal;
3. The estimated amount involved for purchase of Furniture & Fixture is Rs.500,000/- and Plant & Machinery is Rs.600,000/- (Total Rs.1100,000/-) for the current financial year 2022-23;
4. The Procuring agency shall upon request communicate to any bidder, the ground for its rejection of all bids or proposals, but shall not be required to justify those grounds;
5. Call deposit in Favor of Deputy Administrator Zakat (M&E) Gujrat for Rs.40000/-, as bid security / earnest money must be attached with the Bid.
6. Rate mentioned in the tender should be valid till 30<sup>th</sup> June, 2023.
7. As per Govt. Rules income tax, GST and any other Govt. Tax (if applicable) will be responsibility of the bidder.
8. Procurement shall be governed by the Punjab Procurement Rules, 2014;
9. **Single Stage –One Envelope Procedure” as per rule 38 (1) of Punjab Procurement Rules, 2014 shall be applied;**
10. The firms already under process of disciplinary action, defaulter or black listed with any government department /organization will not be allowed to participate.
11. For any inquiry, please contact office No. 053-3709796.

**Deputy Administrator Zakat (M&E)**  
**Gujrat Division, Gujrat**  
**Rehman Shaheed Road, Mohallah Nizamabad**  
**Shadman Colony, Near Service Shoe Factory Gujrat**  
**Phone # 053-3709796**